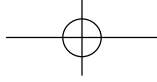


Unit 1

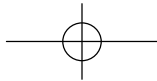
基本社交

好词 好词一箩筐

greet 问候	period 时期	fine 好的
special 特别的	usual 平常的, 通常的	hurry 急忙的
allow 允许	pleased 高兴的	vocation 假期
pretty 相当, 很	fortunate 幸运	return salute 回礼
greeting somebody 打招呼	nodding to somebody in greeting 点头招呼	hand salute 举手礼
courteous 客气	polite formula 客套	compliment 赞美
good manners 亲切的态度	cordial greetings 亲切的问候	regards 问好
shake hands 握手	have a conversation 交谈	coincidence 巧合



wave 挥手	fancy 想象力	accept 接受
aid 帮助	condition 条件	obedient 遵守的
immediately 即刻地	mean 表示是……的意思	popular 流行的
regard 注意	scheme 计划	suggest 建议
acquire 取得	allow 允许	ask 问
conquer 征服	decline 拒绝	fail 失败
proposal 建议	swear 发誓	



Topic 1

Small Talking 见面寒暄

1
基本
社交

2

3

4

5

6

7

8



好句 学一句顶万句



Useful Sentences

1. How is your business?
生意怎么样?
2. How's life?
最近过得怎么样?
3. I don't have time to breathe.
我都快忙死了。
4. Hi, Rose. I haven't seen you for ages.
嗨，露丝，好久不见啦！
5. Don't I know you from somewhere?
我们是不是在哪儿见过？
6. What are you up to these days?
你近来如何？
7. You haven't changed much.
你没怎么变。
8. What's happening?
近来怎么样？
9. Long time no see.
好久不见。
10. What a nice surprise!
见到你真是个惊喜！



好段 会话对答如流

Useful Dialogues

- A: Hi Maggie, nice meeting you here.
麦琪，真没想到在这能见到你。
- B: Well, how's life?
是啊，最近过得怎么样？
- A: How is your father?
你爸爸身体怎样？
- B: He is very well. Thank you.
他很好，谢谢。

Topic 2

Self-introduction 自我介绍

好句 学一句顶万句

Useful Sentences

模
板

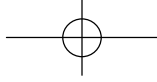
1. Please allow me to introduce myself. I'm Maggie.
请允许我做自我介绍，我叫麦琪。
2. May I introduce myself?
我可以介绍我自己吗？
3. Please let me introduce myself.
请容我自我介绍。
4. I would like to introduce myself to you.
我想向你做自我介绍。
5. May I take the liberty of introducing myself to you?
我可以冒昧地自我介绍吗？
6. Pleased to meet you.
很高兴见到你。
7. My family name is Green.
我姓格林。
8. Just call me Tom.
就叫我汤姆吧。
9. How do you spell it?
你的名字怎么拼写。
10. I don't think we met before.
我想我们没见过面。

好段 会话对答如流

Useful Dialogues

模
板

- A: Excuse me; I don't think we've met before. I'm Ben.
打扰了，我想我们以前没有见过面。我是本。
- B: Nice to meet you, I'm Nancy.
很高兴见到你，我是南希。
- A: I'm Penny; I work in Beijing now.
我是佩妮，我现在在北京工作。
- B: Welcome to Beijing.
欢迎你来北京。



Topic 3

Introduction 介绍相识

1
基本
社交

2

3

4

5

6

7

8



好句 学一句顶万句

MP3 3

Useful Sentences

1. Shall I introduce you to her?
我介绍你和她认识怎样?
2. May I introduce my friend Mr. Liu to you?
我可以把我的朋友刘先生介绍给你吗?
3. Here is my card.
这是我的名片。
4. Could you introduce me to him?
请把我介绍给他好吗?
5. Pleased to meet you. I'm Yang Min.
很高兴认识你。我是杨敏。
6. I'm a lawyer. How about you?
我申请成功的几率大吗?
7. Mrs. Green, I'd like to introduce a friend of mine, Bill Clinton.
格林太太, 我来介绍一下我的朋友比尔·克林顿。
8. I don't think I know you.
我想我们不认识。
9. I'm an active, lovely and clever girl.
我是一名活泼、可爱、聪明的女孩。



好段 会话对答如流

Useful Dialogues

- A: Shall I introduce you to her?
我介绍你和她认识怎么样?
- B: Oh, thank you.
哦, 谢谢。
- A: Polly, this is my friend Oliver.
波莉, 这位是我的朋友奥利弗。
- B: Hello, Oliver. Pleased to meet you.
你好, 奥利弗。见到你真高兴。

Topic 4

Guest Reception 来客接待

好句 学一句顶万句

Useful Sentences

摸板

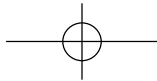
1. How nice of you to come.
你能来太好了!
2. Thank you for inviting me.
谢谢你邀请我。
3. I'm so glad you could come to see me.
很高兴你来看我。
4. If there's anything you want, don't hesitate to ask me.
如果你需要什么, 尽管说好了。
5. Mr. Smith, I'm glad you've come.
史密斯先生, 欢迎你光临。
6. It's very kind of you to have invited me to the banquet.
谢谢你邀请我来参加宴会。
7. Would you care for a cup of coffee?
你要来杯咖啡吗?
8. Try this chair. It's more comfortable.
坐这个椅子吧, 舒服一些。
9. Glad you could drop by.
很高兴你能顺道来看我。
10. We've wanted to see you for a long time.
久违了。

好段 会话对答如流

Useful Dialogues

摸板

- A: Hi Nancy, I'm so glad you could come to see me.
你好, 南希, 很高兴你能来看我。
- B: Yes, I miss you very much.
是啊, 我很想你。
- A: Coffee or tea?
喝咖啡还是茶?
- B: Coffee with sugar, please.
加奶的咖啡, 谢谢。



Topic 5

To Invite 做出邀请

1
基本
社交

2

3

4

5

6

7

8



好句 学一句顶万句

MP3 5

Useful Sentences

1. I'm phoning because I want to invite you to a party at our new house.
我打电话是因为我想请你到我们的新家参加晚会。
2. You'll come to have dinner with us tomorrow, won't you?
您明天来和我们共进晚餐, 好吗?
3. I'll be glad to come, but I might be a little late.
我很乐意, 但我可能会来得迟一点。
4. Would you like to see a movie with me tonight?
今晚能邀请你和我一起看电影吗?
5. Are you doing anything this morning?
今天上午有什么安排吗?
6. What time is convenient for you?
你什么时间方便?
7. How about tomorrow?
明天怎样?
8. Shall we go climbing this afternoon?
我们今天下午去爬山好吗?
9. Let's go for a picnic somewhere this Sunday.
我们星期天到什么地方去野餐吧。
10. Thanks for inviting me to enjoy the wonderful concert.
谢谢你邀请我来听了这么精彩的一场音乐会。



好段 会话对答如流

Useful Dialogues

- A: Mr. White. I was wondering if you are free Friday evening?
下午好, 怀特先生。您周五晚上有空吗?
- B: I'm not sure, but let me check my schedule... Ah, I have nothing then.
我不确定, 让我查一下安排表……哦, 我周五晚上没有安排。
- A: I'll be here to pick you up at 6:30. Is that OK?
我 6:30 到这里来接您。可以吗?
- B: That's good. It's most thoughtful of you to do this, Miss Mary.
好的。玛丽小姐, 你想得可真周到。

Topic 6

Pay a Visit 登门拜访

好句 学一句顶万句

Useful Sentences

模
板

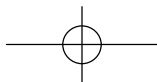
1. **Sorry, I didn't call you before coming here.**
抱歉，来之前没给你打个电话。
2. **Is Mr. Liu at home?**
刘先生在家吗？
3. **Will you wait a moment? I'll tell him you're here.**
您稍等一下好吗？我就去告诉他说您来了。
4. **Do you mind if I call on you tomorrow morning?**
我明天来看望你，你介意吗？
5. **No, I'm afraid I can't manage it.**
不行，恐怕我安排不了。
6. **Can you stay and have dinner with us?**
你能留下来与我们一起吃饭吗？
7. **Are you doing anything special tomorrow? I'd like to drop by your home.**
你明天有什么事吗？我想去拜访你。
8. **You can come whenever it's convenient for you.**
你什么时候方便就什么时候来。
9. **Where can I put my coat?**
我该把外套放在哪里？
10. **These flowers are for you.**
这些花是给你的。

好段 会话对答如流

Useful Dialogues

模
板

- A: **Hello, Bruce. Come in, please.**
你好布鲁斯，请进。
- B: **Thanks, Oh, the house is very big, isn't it?**
谢谢，你的房子好大啊！
- A: **Where can I put my coat?**
我该把外套放在哪？
- B: **Here, let me take your coat.**
把外套给我吧。



Topic 7

Presenting a Gift 赠送礼物

1
基本
社交

2

3

4

5

6

7

8



好句 学一句顶万句

MP3 7

Useful Sentences

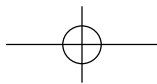
1. As a token of our friendship, I'd like to present you with this mural painting.
作为友谊的象征,我想送给您这幅壁画。
2. I got a gift for you. Here you are.
我有礼物要送你。
3. You don't need to buy me presents.
你不用送我礼物的。
4. I have never seen such an interesting thing in my life.
我还从来没见过这么有趣的事情。
5. It's the best and most beautiful gift I've received this year.
这是我今年收到的最漂亮的礼物。
6. May I open it now?
我可以现在打开吗?
7. This is a little something for you; I hope you'll like it.
这是我的一点小意思,希望你喜欢。
8. You needn't bring a gift. Just bring yourself.
不必带礼物,人来了就行。
9. It's really a good present.
这真是一份很棒的礼物。
10. That's a special local product in our country.
这是我们家乡的特产。



好段 会话对答如流

Useful Dialogues

- A: Have you received my Christmas present?
你收到我的圣诞礼物了吗?
- B: Yes, I like it very much.
是的,我非常喜欢。
- A: This is a small token of my esteem.
礼物虽小却代表我的一片敬意。
- B: I'll keep it forever.
我会永远珍藏它的。



Topic 8

Saying Goodbye 分手告别

好句 学一句顶万句

Useful Sentences

样
板

1. It's late. I've got to go.
这么晚了，我得走了。
2. Can you stay a little longer?
你能再多待一会儿吗？
3. I've come here to say goodbye to you all.
我来向大家告别了。
4. Drop in again whenever you have time.
有空请再来。
5. If you ever pass my home, do drop in.
如果你哪天路过我家时，请一定进来坐坐。
6. My ship sails at 6:30.
我乘的船六点半开。
7. Say hello to your family for me.
替我向你的家人问好。
8. Well, that was a marvelous meal.
嗯，那真是一顿美餐。
9. The time has come to say goodbye.
我们该说再见了。
10. OK, I won't hold you up then.
好的，那我就不耽搁您了。

好段 会话对答如流

Useful Dialogues

样
板

- A: I'm afraid it's time to say goodbye.
我们该说再见了。
- B: So soon. It seems as if you just got here.
时间过得真快。好像你是刚刚来到这似的。
- A: It certainly has been a pleasure seeing you again and recalling old memories. 我真的很高兴能和你再次相会，重叙旧情。
- B: I've had a delightful time and I really appreciate your spending so much time staying with me. 我在这儿玩得很愉快，非常感谢你花了那么多时间陪我。